

Kentucky Board of Pharmacy
State Office Building Annex, Suite 300
125 Holmes Street
Frankfort, KY 40601
Phone 502-564-7910 Fax 502-696-3806

PHARMACIST INTERNSHIP POLICY

The practical experience required prior to licensure shall be referred to as internship.

The minimum internship required as a prerequisite for licensure examination shall be fifteen hundred (1500) hours; not more than forty-eight (48) hours of internship may be allowed for credit in any one calendar week.

Pursuant to 201 KAR 2:040, Section 2 - An applicant for registration as a pharmacist intern shall register with the board by filing an "Application for Registration as a Pharmacist Intern" form with the board. The applicant shall attach a recent head and shoulders photograph that is not a proof copy or plastic identification. Prior to registration, an applicant shall have:

- (a) Been accepted by a college or school of pharmacy approved by the board; and
- (b) Submitted proof of acceptance by a college or school of pharmacy approved by the board.

A maximum of 500 hours of internship may be obtained prior to actual participation in classes in an accredited college/school of pharmacy.

The board shall furnish application blanks and issue a registration identification card to each applicant who meets the requirements for registration as a pharmacy intern upon receipt of a completed application and the twenty-five dollar (\$25.00) fee. The registration identification card shall be valid for six (6) years from date of issue. The pharmacy intern shall have his registration identification card in his possession at all times when on duty, and it shall be exhibited by the holder upon request of any member of the board or its authorized inspectors.

Form 1 – Pharmacist Intern application must be submitted only once, requesting registration as a pharmacy intern, and accompanied by the fee.

Internship registration shall be limited to those persons who are actively engaged in meeting the academic or practical experience requirement for licensure examination.

No person who terminates the educational requisites is entitled to the privileges of internship registration, with the exception of any hardship case given written approval by the board.

No person not registered with the board as a pharmacy intern shall take, use, or exhibit the title pharmacy intern, pharmacy apprentice, pharmacy extern, or any term of similar or like import.

Internship may be acquired only under the supervision of a preceptor certified by the Kentucky Board of Pharmacy. The preceptor must have been licensed by the board for at least one year and be actively engaged in the practice of pharmacy full-time in the pharmacy where the pharmacy intern is to obtain his internship. A preceptor may supervise and be responsible for only one pharmacy intern at a time.

The term, "Supervision," shall mean that in the pharmacy where internship is being obtained, the preceptor shall be in personal contact with and actually giving professional instructions to the pharmacy intern during the entire period of such internship.

Internship shall be credited only when it has been obtained in a pharmacy acceptable to the board for such purpose, except:

- (1) Up to four hundred (400) hours may be obtained in areas other than traditional community or institutional pharmacy practice settings (e.g., research, manufacturing). To receive credit for such experience, a written request must be submitted to the board for approval prior to beginning the experience. The request shall include a description of the place, duties, dates, and professional supervision of the contemplated internship. Upon completion of the experience and before approval for credit by the board, the pharmacy intern must submit a descriptive essay of the experience obtained.

An appropriate internship manual shall be utilized by a preceptor in teaching and evaluating a pharmacy intern.

Two-thirds of the intern's time is required in processing of prescriptions and counseling patients.

Form II - Pharmacist Preceptor Affidavit must be submitted in duplicate within ten (10) days from the beginning of internship. Preceptor Affidavit must be resubmitted in duplicate within ten (10) days if there is a change in preceptor. Intern hours will be credited only ten (10) days prior to receipt in the Board office.

Form III - Pharmacist Internship Report for each preceptor must be submitted in duplicate by October 1 of each year for all internship experience obtained the preceding twelve months. The duplicate copies will be acknowledged and returned to the pharmacy intern after October 1 to be made a part of his records for future use. For out-of-state internship credit the form must also be signed by an official of the board of pharmacy of the state where internship was obtained.

A maximum of 500 hours internship credit may be obtained concurrent with enrollment in an approved college of pharmacy in didactic courses. Such concurrent time is limited to a maximum of twenty (20) hours per week. Concurrent time will apply when any student with the status of full-time established by the university, college, or school is enrolled in and is attending classes in a college or school of pharmacy with the exception of experiential courses examples of which are externship or clerkship courses offered by the college or school of pharmacy. Students enrolled in experiential courses may not gain additional internship hours during rotation, but may begin gaining hours upon completion. Such time shall not be considered concurrent. Students with the status of part-time established by the university, college, or school may gain internship hours, none of which shall be considered concurrent. Part-time status must be documented in writing to the Kentucky Board of Pharmacy by the dean of the school/college of pharmacy.

Up to seven hundred and ten (710) hours internship credit (960 Pharm.D.) may be obtained for the successful completion of structured board approved college of pharmacy experience programs/courses for which academic credit is awarded. For a Doctor of Pharmacy degree received after January 1, 2001, credit shall be awarded for each hour of successful completion of an academic experience program at a college or school of pharmacy approved by the board. As an example, the time allowed for the Pharm.D. programs at the University of Kentucky College of Pharmacy is as follows:

Pharm.D. Program

EPPE - 4 weeks x 40 hours/week	=	160 hours
Clerkships - 4 weeks x 40 hours/week x 10 rotations	=	1600 hours
Pharm.D. Total	=	1760 hours

The college advisor or instructor must sign the internship report Form IV provided by the board. Form IV must be submitted in duplicate upon completion of course/program. Out-of-state course/program credit for internship will be accepted in accordance to the above maximums.

It is the pharmacy intern's responsibility to see that all reports are filed with the board within the prescribed time limit and on the proper forms available from the board.

The board shall not allow credit for claims of internship required unless such claims can be corroborated by records on file in the board office.

A pharmacy intern having served part or all of his time in a pharmacy outside the state shall be given credit for the same, when affidavits of said employment are made by the preceptor showing exact times and dates served, and when preceptor and pharmacy are verified by the board of pharmacy in that state. In such cases, internship must be comparable and acceptable to the Kentucky Board of Pharmacy.